BELLSOUTH PORT SERVICE ADDENDUM FORM

Description

At this time, the Port Service form does not accommodate all the information needed for the ordering of local services.

In the interim, a BellSouth Port Service Addendum form has been created to address the additional requirements and options.

In this section, each field on the PS addendum form is identified and defined.

Administrative Section

1.   **PON - Purchase Order Number**

Identifies the customer's unique purchase order or requisition number that authorizes the issuance of this request or supplement.

USAGE: This field is required.

DATA CHARACTERISTICS: 16 alphanumeric characters.

EXAMPLE: | 8 | 2 | 4 | Z | 9 | | | | | | | | | | | |

2.   **VER - Version Identification**

Identifies the customer's version number.

USAGE: This field is conditional.

Required when the VER field on the LSR form is populated, otherwise prohibited.

This entry must be identical to the VER field entry on the LSR form.

DATA CHARACTERISTICS: 2 numeric characters.

EXAMPLE: | 0 | 1 |

3.   **PQTY - Port Quantity**

Identifies the quantity of ports involved in this service request.

USAGE: This field is required.

DATA CHARACTERISTICS: 3 numeric characters.

EXAMPLE: | 8 | | | |

4.   **ORD - Order Number**

Identifies the provider's order number for the service requested. This number may be pre-assigned to the customer by the provider.

USAGE: This field is optional.

DATA CHARACTERISTICS: 20 alphanumeric characters.

EXAMPLE: | C | 2 | 3 | 4 | 5 | 6 | | | | | | | | | | | | | | |

5. **PG ___ of ___**

Identifies the page number and total number of pages contained in this request.

USAGE: This field is required.

DATA CHARACTERISTICS: 4 numeric characters.

EXAMPLE: PG |___|_1_| of |___|_2_|

Service Details Section

6. **DA BRAND - Directory Assistance Branding**

Identifies the Directory Assistance option chosen by the CLEC and the appropriate service level specified by the customer during the pre-ordering process.

USAGE: This field is required.

DATA CHARACTERISTICS: 2 numeric characters.

VALID ENTRIES: 01 = Standard Directory Assistance Branding
02 = Unbranded Directory Assistance
03 = Customized Directory Assistance Branding
04 = None

EXAMPLE: |_0_|_2_|

7. **DACC - Directory Assistance Call Completion**

Indicates the CLEC wishes to block DACC on the end user's service.

USAGE: This field is prohibited unless the DA BRAND field is populated, otherwise optional.

DATA CHARACTERISTICS: 5 alpha characters.

VALID ENTRY: BLKD = Blocked

EXAMPLE: |_B_|_L_|_K_|_D_|___|

8. **OS BRAND - Operator Services Branding**

Indicates the CLEC has pre-ordered Operator Services Branding and the appropriate service level specified by the CLEC during the pre-ordering process.

USAGE: This field is optional.

DATA CHARACTERISTICS: 2 numeric characters.

VALID ENTRIES: 01 = Standard Operator Services Branding
                02 = Unbranded Operator Services
                03 = Customized Operator Services Branding
                04 = None

EXAMPLE: | 0 | 1 |

9. **LIDB - Line Information Database**

Indicates the CLEC requested LIDB validation and signed a contract for services during pre-ordering negotiations. The LIDB validates 3rd number billed, collect and calling card calls.

USAGE: This field is optional.

DATA CHARACTERISTICS: 2 alpha characters.

VALID ENTRY: Y = Yes

EXAMPLE: | Y | |

10. **COLLECT - Validation of Collect Calls in the LIDB**

Indicates that collect calls are allowed to be billed on the end user account.

USAGE: This field is optional if the LIDB field is "Y"; prohibited if the LIDB field is not populated.

DATA CHARACTERISTICS: 2 alpha characters.

VALID ENTRY: Y = Yes

EXAMPLE: | Y | |

11.   3rd # BILLED - Validation of 3rd Number Billed Calls in the LIDB

Indicates that third-number billing is allowed on the end user account.

USAGE: This field is optional if the LIDB field is "Y"; prohibited if the LIDB field is not populated.

DATA CHARACTERISTICS: 2 alpha characters.

VALID ENTRY: Y = Yes

EXAMPLE: | Y | |

12.   CLG CRD - Validation of Calling Card Billed Calls in the LIDB

Indicates that calling card calls are allowed on the account.

USAGE: This field is optional if the LIDB field is "Y"; prohibited if the LIDB field is not populated.

DATA CHARACTERISTICS: 2 alpha characters.

VALID ENTRY: Y = Yes

EXAMPLE: | Y | |

13.   LCCA - Local Customer Collocation Address

Indicates the address of the Central Office where the CLEC is collocated.

USAGE: This field is required.

DATA CHARACTERISTICS: 50 alphanumeric characters.

EXAMPLE:

| 7 | 0 | | C | O | U | R | T | L | A | N | D | | S | E | , | | |
| A | T | L | | | | | | | | | | | | | | | |

14.   **VCL - Virtual Collocation**

Indicates the virtually collocated in the Central Office.

USAGE: This field is conditional.

                Required if "PCL" is not populated.

DATA CHARACTERISTICS: 2 alpha characters.

VALID ENTRY: Y = Yes

EXAMPLE: | Y | |

15.   **PCL - Physical Collocation**

Indicates the CLEC is physically collocated in the Central Office.

USAGE: This field is conditional.

                Required when "VCL" is not populated.

DATA CHARACTERISTICS: 2 alpha characters.

VALID ENTRY: Y = Yes

EXAMPLE: | Y | |

ALPHANUMERIC CROSS REFERENCE GLOSSARY
PORT SERVICE AND BELLSOUTH PORT SERVICE ADDENDUM FORM

The following table is an alphanumeric cross-reference glossary of the PS Form fields.

	Field Abbreviation	Field #	Field Name
	3RD # BILLED	11 (a)	Third Number Billed Calls
*	AN	3	Account Number
*	ATN	4	Account Telephone Number
*	BA	35	Blocking Activity
*	BLOCK	36	Block
	CABLE ID	27	Cable Identification
	CFA	32	Connecting Facility Assignment
	CHAN/PAIR	31	Channel/Pair
	CKR	21	Customer Circuit Reference
	CLG CRD	12 (a)	Calling Card Calls
	COLLECT	10 (a)	Collect Calls
	DA BRAND	6 (a)	Directory Assistance Branding
	DACC	7 (a)	Directory Assistance Call Completion
	ECCKT	22	Exchange Company Circuit ID
	FA	37	Feature Activity
	FEATURE	38	Feature Codes
	FEATURE DETAIL	39	Feature Detail
	FPI	15	Freeze PIC Indicator
	HA	8	Hunt Group Activity
	HNTYP	9	Hunting Type Code
	HUNT SEQ	10	Hunting Sequence
	LCCA	13 (a)	Local Customer Collocation Address
	LIDB	9 (a)	Line Information Database
	LNA	12	Line Activity
	LPIC	17	IntraLATA Presubscription Indicator Code
	ORD	6	Order Number
	OS BRAND	8 (a)	Operator Services Branding
	OTN	14	Out Telephone Number
	PCL	15 (a)	Physical Collocation
	PG ___ OF ___	7	Page ___ of ___
	PIC	16	InterLATA Presubscription Indicator Code
	PON	1	Purchase Order Number
*	PORTTYP	18	Port Type
	PQTY	5	Port Quantity
	PULSE	34	Type of Pulsing
	REF NUM	11	Reference Number
*	RELAY RACK	30	Relay Rack
	REMARKS	40	Remarks
*	SAN	20	Subscriber Authorization Number

	Field Abbreviation	Field #	Field Name
	SGNL	33	Signaling
	SHELF	28	Shelf
	SLOT	29	Slot
	SYSTEM ID	26	System Identification
**	TBE	**	Toll Billing Exception
	TC OPT	23	Transfer of Call Options
	TC PER	25	Transfer of Calls Period
	TC TO	24	Transfer of Calls To
	TN	13	Telephone Number
*	TSP	19	Telecommunications Service Priority
	VCL	14 (a)	Virtual Collocation
	VER	2	Version Identification

* This field has been added in this version.

** This field has been deleted in this version.

Note: (a) = acronym found on the BellSouth Port Service Addendum

(((

BellSouth Port Service Addendum Form

(Insert Your Company Logo)

Administrative Section

PON |⌐|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_| VER |_|_| PQTY |_|_|_| PG |_|_| OF |_|_|

ORD |⌐|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|

Service Details

DA BRAND |_|_| DACC |_|_|_|_|_|_| OS BRAND |_|_| LIDB |_|_|

COLLECT |_|_| 3RD # |_|_| CLG CRD |_|_|

LCCA |_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|

|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|

VCL |_|_| PCL |_|_|

NUMBER PORTABILITY (NP) FORM

October 1997

Description

This section describes the Number Portability (NP) form entries. Each field on the NP form is identified and defined. The NP form must always be associated with the Local Service Request (LSR) and End User (EU) forms.

These request forms were designed with the intent to require a minimum of input information. Remark fields provide space for clarification required for items not specifically covered by the request forms. Attachments may also be used to provide lengthy data requiring further specification (e.g., hunting patterns, restrictions, or other such details not easily described through a standard form entry).

This document incorporates the following BellSouth requirements for the population of form entries:

- Required means the field must be populated.

- Optional means the field may or may not be populated.

- Prohibited means the field must not be populated.

- Conditional means the field is dependent upon the relationship to another entry as specified in the usage statement and is dependent upon the presence, absence or combination of other data entries.

All local service ordering forms utilize the following general instructions for justification:

- Quantity fields are right justified.

- Fields with text are left justified.

- Fields not following these justification rules are so noted within the context of the definition and usage statement.

- If a field is designated as prohibited, it should be left blank.

Administrative Section

1.   **PON - Purchase Order Number**

Identifies the customer's unique purchase order or requisition number that authorizes the issuance of this request or supplement.

USAGE: This field is required.

DATA CHARACTERISTICS: 16 alphanumeric characters.

EXAMPLE: | 8 | 2 | 4 | Z | 9 | | | | | | | | | | | |

2.   **VER - Version Identification**

Identifies the customer's version number. On a reissuance (supplement) the CLEC must populate this field to uniquely identify the form from any other version.

USAGE: This field is conditional.

Required when the VER field on the LSR form is populated, otherwise prohibited.

This entry must be identical to the VER field on the LSR form.

DATA CHARACTERISTICS: 2 numeric characters.

EXAMPLE: | 0 | 1 |

3.   **AN - Account Number**

Identifies the main account number assigned by the NSP. If a number is used, it may or may not be the same as the working telephone number.

USAGE: This field is conditional.

Required when the ATN field is not populated.
Otherwise optional.

DATA CHARACTERISTICS: 20 alphanumeric characters.

EXAMPLE: | N | | | | | | | | | | | | | | | | | | | | |

4.   **ATN - Account Telephone Number**

Identifies the account telephone number assigned by the NSP.
If the number is used, it may or may not be the same as the working telephone number.
The LOCBAN field information used in the previous form version should be used here.

USAGE: This field is conditional.

Required when the AN field is not populated.
Otherwise optional.

DATA CHARACTERISTICS: 12 alphanumeric characters (including 2 preprinted hyphens).

EXAMPLE: | 2 | 0 | 1 | - | 5 | 5 | 5 | - | 1 | 2 | 1 | 2 |

5.   **NPQTY - Number Portability Quantity**

Identifies the quantity of ported numbers involved in this service request.

USAGE: This field is required.

DATA CHARACTERISTICS: 3 numeric characters.

EXAMPLE: | | | 8 |

6.   **PG ___ of ___**

Identifies the page number and total number of pages contained in this request.

USAGE: This field is required.

DATA CHARACTERISTICS: 4 numeric characters.

EXAMPLE: PG | | 1 | OF | | 2 |

Service Details

7.   REF NUM - Reference Number

Identifies the first line or trunk as a unique number and each additional line or trunk segment as a unique number. It is customer assigned and is returned on the confirmation notice to the ordering customer. It is generated it cannot be changed and is retained through completion of the request. The values are to be assigned consecutively and must be unique throughout the request at the PON level.

USAGE: This field is required.

DATA CHARACTERISTICS: 4 numeric characters.

EXAMPLE: | 0 | 0 | 2 | 3 |

8.   CKR - Customer Circuit Reference

Identifies the circuit number assigned by the customer. CKR is used by the customer as a cross reference to the provider circuit ID and in many cases to identify the customer's end-to-end service.

USAGE: This field is optional.

DATA CHARACTERISTICS: 36 alphanumeric characters.

EXAMPLES: | L | 0 | 0 | 0 | 2 | | | | | | | | | | | | | | | | | |

| 2 | 9 | 3 | 3 | 2 | 1 | 8 | 1 | | | | | | | | | | | | | | |

9.   **LNA - Line Activity**

Identifies the activity involved at the line level.

USAGE: This field is required.

DATA CHARACTERISTICS: 1 alpha character

VALID ENTRIES: C = Change an existing account (e.g., rearrangement, partial disconnect,
                          addition, or transition from INP to LNP).
                   D = Disconnection
                   R = Record activity is for ordering administrative changes
                   V = Conversion of service to new LSP

EXAMPLE: | V |

10.   **LRN - Location Routing Number**

Identifies a number used to uniquely identify a switch that has ported numbers and is used to route a call to the switch that owns the NPA-NXX portion of the LRN.

LRN is a 10-digit number in the form of NPA-NXX-XXXX.

The LRN provided by the NPAC will be used.

This field is **NOT APPLICABLE** for Bell South.

11.   **TDT - Ten Digit Trigger**

Indicates the request for the activation of a ten digit trigger for local routing number portability.

USAGE: This field is optional.

DATA CHARACTERISTICS: 1 alpha character

VALID ENTRIES: Y = Yes
                N = No

EXAMPLE: | Y |

12.   **ECCKT - Exchange Company Circuit ID**

This field is NOT APPLICABLE for BellSouth.

13.   **PORTED # - Ported Telephone Number**

Identifies the telephone number to be retained.

USAGE: This field is required.

DATA CHARACTERISTICS: 12 numeric characters. (including 2 preprinted hyphens)

EXAMPLE: | 9 | 0 | 8 | - | 6 | 9 | 9 | - | 7 | 0 | 0 | 0 |

14.   **TNP - Total Number of Paths**

Identifies the total number of talk paths, including the initial path, associated with the ported number.

USAGE: This field is conditional.

Required when the ACT field on the LSR Form is "C" or "V" and the NPT field is "B," otherwise prohibited.

DATA CHARACTERISTICS: 3 numeric characters.

VALID ENTRIES: 001 - 999

EXAMPLE: | 0 | 0 | 1 |

15.   **CFTN - Call Forward To Number**

Identifies the telephone number to which calls will be directed.

USAGE: This field is conditional.

Required when the ACT field on the LSR Form is "C" or "V" and the NPT field is "B," otherwise prohibited.

DATA CHARACTERISTICS: 12 numeric characters. (including 2 preprinted hyphens)

EXAMPLE: | 6 | 0 | 9 | - | 5 | 5 | 5 | - | 1 | 5 | 5 | 5 |

16. **NPT - Number Portability Type**

Indicates the type of number portability for this request.

USAGE: This field is conditional.

Required when the ACT field on the LSR Form is "C" or "V," otherwise optional.

DATA CHARACTERISTICS: 1 alpha character

VALID ENTRIES: A = DID
B = RCF
C = Route Index
D = Local Routing Number (Local Number Portability)

EXAMPLE: | A |

17. **RTI - Route Index**

Identifies the routing index to be used by the provider's switching equipment to forward port the provider's telephone number to the customer's non-RCF trunk group.

USAGE: This field is optional.

DATA CHARACTERISTICS: 6 alphanumeric characters.

EXAMPLE: | 2 | 1 | 5 | | | | |

18. **NPTG - Number Portability Trunk Group**

Identifies the two six code (TSC) of a dedicated trunk group, from the porting switch to the customer's point of interface (POI), used to complete NP calls.

USAGE: This field is optional.

DATA CHARACTERISTICS: 8 alphanumeric characters.

EXAMPLE: | A | K | 1 | 2 | 3 | 4 | 5 | 6 |

19. **BA - Blocking Activity**

Indicates the activity for the blocking of calls.

USAGE: This field is conditional.

Required when the BLOCK field is populated, otherwise optional.

DATA CHARACTERISTICS: 1 alpha character

VALID ENTRIES: A = Add
D = Delete
N = No change
Z - Remove all blocking

EXAMPLE: | D |

20. **BLOCK - Block**

Identifies the type of blocking on the telephone number.

USAGE: This field is conditional.

Prohibited if the NPT field is "B," otherwise optional.

ONLY SELECT 1 VALID ENTRY.

DATA CHARACTERISTICS: 9 alphanumeric characters.

VALID ENTRIES: A = No Collect and third party
B = No third party
C = No collect call
1 = 1+, 0+, 0-, 00-, 01+, 011+, 411, PULSELINK, 976, 900, N11
2 = 0-, 0+, 00-, 01+, 976, PULSELINK
3 = 1+, 0-, 0+, 00+, 01+, 011+, 900
4 = 900, 976
5 = 976
6 = 900, 976, N11
7 = 011, 10XXX+011
8 = CREX1 WITH OPTIONAL CALLING PLAN
9 = CREX2 WITH OPTIONAL CALLING PLAN
W = 0-, 0+, 00-, 01+, 976, 011+
X = 976, 900, 011+
Y = 976, 900, N11, 011+
Z = 976, 011+
T = 1+, 10XXX1+, 976, 900 (SENDS ANI7) (casual calling)
U = 1+, 10XXX1+, 976, 900 (SENDS ANI7) OCP (NC) PBX (casual calling)
V = 1+, 10XXX1+, 976, 900 (SENDS ANI7) OCP (NC ONLY) (casual calling)

EXAMPLE: | A | | | | | | | | |

** **TBE - Toll Billing Exception**

This data field has been deleted in this version.

21. **FPI - Freeze PIC Indicator**

Identifies the customer's requested freeze option for the LPIC.

USAGE: This field is conditional.

Prohibited when the NPT field is "B" or "D," otherwise optional.

DATA CHARACTERISTICS: 1 alpha character

VALID ENTRIES: A = Freeze Intra
                 S = Remove Intra Freeze

EXAMPLE: | A |

22. **LPIC - IntraLATA Presubscription Indicator Code**

Identifies the presubscription indicator code (PIC) of the carrier the customer has selected for IntraLATA traffic for the ported telephone number.

USAGE: This field is conditional.

Prohibited when the NPT field is "B" or "D," otherwise optional.

DATA CHARACTERISTICS: 4 alphanumeric characters.

VALID ENTRIES: Valid PIC Code
                 None = Customer does not want to presubscribe
                 NA   = Not Applicable - Service may not require a PIC or used in a
                         conversion as is scenario.
                 NC   = No Change - Used in a conversion as is activity scenario or change
                         activity when the LPIC is not impacted
                 UNDC = Undecided (Customer has not decided which presubscribed carrier to
                         select.)

EXAMPLE: | 0 | 4 | 4 | 0 |

23. **TC OPT - Transfer of Call Options**

Identifies the type of transfer of call option requested by the end user for the disconnected telephone number when the standard intercept report is not desirable.

USAGE: This field is conditional.

Prohibited when NPT = D, otherwise optional.

The following standard intercept recordings will automatically apply when this field is not populated.

Order or Line Activity	Standard Intercept Report
"D" - Disconnect	The number you have reached has been disconnected.
"C" or "T" - Number change to a Non-Pub number	The number you have reached XXX-XXXX has been changed to a non-published number.
"C" or "T" - Number change to a listed number	The number you have reached XXX-XXXX has been changed. The new number is XXX-XXXX.
"C" - Seasonal suspension	At the customer's request XXX-XXXX has been temporarily disconnected.
"C" - Disconnect RingMaster number refer calls to Main Number	The number you have reached XXX-XXXX has been changed. The new number is XXX-XXXX.

DATA CHARACTERISTICS: 3 alphanumeric characters.

VALID ENTRIES: **Intercept Report**
NO = The number you have reached has been disconnected.

TC = The number you have reached XXX-XXXX has been changed. The new number is XXX-XXXX.

CA = The number you have reached has been disconnected. (Used to cancel a transfer of call option when a number is disconnected.)

EXAMPLE: | N | O | |

24. **TC TO - Transfer of Calls To**

Identifies the telephone number to which calls are to be referred.

USAGE: This field is conditional.

Required when the TC OPT field is not TC," otherwise prohibited.

DATA CHARACTERISTICS: 12 numeric characters. (including 2 preprinted hyphens)

EXAMPLE: | 2 | 0 | 1 | - | 6 | 9 | 9 | - | 1 | 2 | 3 | 4 |

25. **TC PER - Transfer of Calls Period**

Indicates the requested date that the transfer of calls, specified in the TC TO field, is to be removed and the standard recorded announcement is to be provided. When the standard period of transfer (provided by the provider) is acceptable, the field is to be left blank.

VALID ENTRIES: Two Digit Month (01-12)
Two Digit Day (01-31)
Two Digit Century (00-99)
Two Digit Year (00-99)

USAGE: This field is conditional.

Required when the TC TO field is populated, otherwise prohibited.

DATA CHARACTERISTICS: 10 alphanumeric characters. (including 2 hyphens)

EXAMPLES: | 0 | 8 | - | 1 | 0 | - | 1 | 9 | 9 | 6 |

26. REMARKS

Identifies a free flowing field which can be used to expand upon and clarify other data on this form.

USAGE: This field is optional.

DATA CHARACTERISTICS: 160 alphanumeric characters.

EXAMPLE:

S	U	P			T	O		D	E	L	E	T	E		T	N		
1	1	1	-	2	2	2	-	3	3	3	3							

ALPHABETIC/NUMERIC CROSS REFERENCE GLOSSARY
NUMBER PORTABILITY FORM

The following table is an alphanumeric cross-reference glossary of the NP Form fields.

	Field Abbreviation	Field #	Field Name
*	AN	3	Account Number
*	ATN	4	Account Telephone Number
*	BA	19	Blocking Activity
*	BLOCK	20	Block
	CFTN	15	Call Forward To Number
	CKR	8	Customer Circuit Reference
	ECCKT	12	Exchange Company Circuit ID
	FPI	21	Freeze PIC Indicator
*	LNA	9	Line Activity
	LPIC	22	IntraLATA Presubscription Indicator
*	LRN	10	Location Routing Number
	NPQTY	5	Number Portability Quantity
	NPT	16	Number Portability Type
	NPTG	18	Number Portability Trunk Group
	PG ___ OF ___	6	Page ___ of ___
	PON	1	Purchase Order Number
	PORTED #	13	Ported Telephone Number
	REF NUM	7	Reference Number
	REMARKS	26	Remarks
	RTI	17	Route Index
**	TBE	**	Toll Billing Exception
	TC OPT	23	Transfer of Call Options
	TC PER	25	Transfer of Calls Period
	TC TO	24	Transfer of Calls To
*	TDT	11	Ten Digit Trigger
	TNP	14	Total Number of Paths
	VER	2	Version Identification

* This field has been added to this form.

** This field has been deleted from this form.